

**NEBRASKA BOARD OF PUBLIC ACCOUNTANCY**  
**140 N. 8<sup>th</sup> Street, Suite 290, Lincoln, Nebraska**

**AGENDA**  
**December 1, 1999**

Board Meeting, Wednesday, December 1, 1999

1. General – 8:30 a.m.

- A. Call to Order and Roll Call by Chair, Bill Gaines
- B. Approval of meeting agenda for December 1, 1999
- C. Approval of minutes from September 16, 1999

2. Consent Agenda

- A. Published notice of meeting
- B. Review of Board Budget Status Report
- C. Approval of September and October 1999 disbursements
- D. Approval of Surrendered Certificates and Inactive-Retired Status
- E. Office Management Report

3. Formal Hearing: Lee A. Johnson - 8:45 a.m.

4. Formal Hearing: Gerard Forget (Complaint #99-07) – 9:00 a.m.

Closed Meeting (Conducted relative to enforcement/personnel issues)

5. Report of Enforcement of Professional Conduct Committee

- A. Complaint Consent Agenda
  - 1. Complaint Status Log
  - 2. 99-10 Failure to Respond Timely to Client and Board
  - 3. 99-11 Litigation - Closed
  - 4. 99-16 Refusal to Release Client Records
- B. Request of A.G. for Injunction Against Robert Chisholm
- C. 99-08 Holding out as CPA by Unlicensed Individual
- D. 99-18 Incompetence in Performance of Audit by CPA Firm
- E. 99-19 Failure to Provide Corporate Records to Shareholder
- F. Procedure on Phone Book Yellow Page Advertisements
- G. Flowchart of Enforcement Procedures

6. Report of Continuing Education Committee

- A. Ratification of staff program evaluations since last meeting
- B. Reconsideration of Program Denials
- C. Revised Information Sheet/Letter to New CPA Certificate Holders on CPE Requirements
- D. CPE Guidelines

7. Report of Examination and Licensing Committee

- A. Ratification of initial permits to practice issued; certificates issued
- B. Report on Initial Applications for the November 1999 CPA Examination

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- C. Approval of Application Forms for Use for May 2000 examination
  - D. Procedures for Future Examinations
  - E. Locations for May and November 2000 Examinations
  - F. Request for CPA Certificate; Misdemeanor on Record
  - G. Report on 7/1/99 Non-Renewals (No Action Taken)
  - H. Checklists for Licensing Firm Entities
  - I. Application(s) for Reinstatement to Active Permit
  - J. Flowcharts of Procedures
8. Report of Educational Advisory Committee
- A. Committee Meeting Report
  - B. Proposed Revised Rules
  - C. Appointment of New Members
9. OEP Committee
- A. Report on Lack of Response to Type 4 Rating
  - B. Updated Procedures
10. Report of Legislation and Rules Committee
- A. Report on NSCPA Legislative Task Force
11. Report of Executive Director
- A. Computerization Project Update
  - B. Personnel Update
12. New Business
- A. Future Meeting Dates
  - B. Resolution for Retiring Board Member, R. David Hunter
  - C. Policy on Various Travel Expenses
  - D. Role of Board Officers
  - E. Office Manual Revisions
  - F. Policy Manual Revisions
  - G. Priorities for Board for 1999-2000
  - H. NASBA
    - 1. Focus Questions
    - 2. Nominee for Technical Panel
    - 3. Attendance of Personnel at Executive Director's Conference and CPE Conference
13. Adjournment

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**December 1, 1999**

**Board Calendar:**

**1999**

**December 1**

December 24

December 31

December 31

**Board Meeting, Lincoln, Nebraska**

Holiday – Christmas Celebrated – Office Closed

Holiday – New Year’s Day Celebrated – Office Closed

QEP Reports Due

**2000**

**January 13-14**

January 17

January 30

February 21

March 31

**April 20-21**

April 28

May 3-4

May 29

June

June 30

July 4

September 4

September 17-20

September 30

October 9

November 1-2

November 10

November 23-24

December 25

December 31

**Board Meeting, Lincoln, Nebraska**

Holiday – Martin Luther King, Jr.’s Birthday – Office Closed

CPE Reports of Attendance for 1999 are DUE

Holiday – President’s Day – Office Closed

Deadline for Applications for May 2000 CPA Exam

**Board Meeting, Lincoln, Nebraska**

Holiday – Arbor Day – Office Closed

CPA Exam, Location TBA

Holiday – Memorial Day – Office Closed

NASBA Regional Meetings

1998-2000 Licenses EXPIRE! 1999-2000 FIRM PERMITS EXPIRE!

Firm Permit Renewal and Office Registration DUE!

Holiday – Office Closed

Holiday – Labor Day – Office Closed

NASBA Annual Meeting, Boston, MA

Deadline for Applications for November 2000 CPA Exam

Holiday – Columbus Day – Office Closed

CPA Exam, Location TBA

Holiday – Veteran’s Day – Office Closed

Holiday – Thanksgiving – Office Closed

Holiday – Christmas – Office Closed

QEP Reports Due